

1. Governance Committee

Terms of Reference

1. To make recommendations to the Council on the allocation to political groups of places on those committees, sub-committees, panels and other bodies to which the political balance provisions of the Local Government and Housing Act 1989 apply;
2. To make recommendations to the County Council on the members to be appointed to:
 - (a) the Regulatory Committee;
 - (b) the Planning Committee;
 - (c) the Scrutiny Committees;
 - (d) the Governance Committee;
 - (e) the Pension Committee;
 - (f) the Standards Committee;
 - (g) outside bodies to which the political balance provisions of the Local Government and Housing Act 1989 apply;
 - (h) the Audit Committee.
3. To appoint:
 - (a) co-opted members to serve on Committees;
 - (b) members and/or officers to other outside bodies/nominate members and/or officers for consideration for appointment.
4. To advise the County Council on the scheme of allowances to members and any amendments thereto.
5. To make appointments to the Independent Remuneration Panel.
6. To advise the County Council on its Standing Orders and Financial Regulations.
7. To consider and advise the Council on remaining constitutional matters, including the membership of committees and proposed changes in their terms of reference and possible changes to the Constitution.

CONSTITUTION – PART 3 – RESPONSIBILITY FOR FUNCTIONS

8. To keep under review the County Council's corporate governance arrangements and compliance with them and to make changes to the County Council's Policy Statement and Operational Framework.
9. To agree the delegation of the Council's non-executive functions and powers to officers, other local authorities and public bodies so far as the law allows.
10. To enter into arrangements to receive, on behalf of the County Council, the delegation of a function from another local authority or public body.
11. To approve the Council's Annual Governance Statement and the Statement of Accounts, having considered whether appropriate accounting policies have been followed and any issues raised by the external auditor from the audit of accounts.
12. To determine services to be provided for members of the Council.
13. To approve the County Council's corporate personnel and employment policies.
14. To approve pay decisions in relation to Chief Officers, Deputy Chief Officers and Assistant Directors.
15. To approve remuneration packages of £100,000 or more, provided the existing grade bands and terms and conditions are applied, any proposed exceptions are applied and that proposed exceptions are reported to the County Council.
16. Within these policies, to exercise the powers and duties of the Council in relation to the terms and conditions of employment of staff, personnel policy and practice, including the promotion of arrangements for the proper training and development of employees and ensuring that good recruitment and retention practices are adopted.
17. To ensure the introduction of appropriate arrangements for the promotion of effective communication and joint consultation between the Council and its employees.
18. To exercise the powers and duties of the County Council in respect of County Council elections and electoral matters.
19. To consider reports from the Local Government and Social Care Ombudsman where there has been a finding of maladministration against the County Council.

CONSTITUTION – PART 3 – RESPONSIBILITY FOR FUNCTIONS

- 20. To undertake the role of 'Member Responsible for Complaints' as outlined in the Local Government & Social Care Ombudsman code 2024.
- 210. To exercise the powers and duties of the County Council in respect of the making of payments or the provision of other benefits in cases of maladministration.
- 224. To determine the selection process for appointment to the Pension Board.
- 2332. To appoint to, and remove from, the Pension Board.
- 24.3. To agree the level of remuneration for Pension Board Members.
- 254. To agree reasons for councillor non-attendance at meetings and grant dispensations from the requirement for councillors to attend at meetings of the Council to allow them to remain qualified until such time as they are able to attend a meeting of the Council.

Membership

Six members appointed in accordance with political balance provisions.